



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

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Ref.: GGSIPU/UITs/Circular/2019-20/236
September 02, 2019

CIRCULAR

Please refer number of Circulars dated 24-07-2019, 09-07-2019, 14-06-2019 regarding AMC of University **Computers, Printers & Scanners**.

It is once again to inform that the UITs has not received certified and updated list of University Computers, Printers & Scanners which are in working condition and worth to keep in upcoming AMC from the various USS/Deptt. so far. Those departments which had already given the list of above items, need not to provide again.

Concerned Deans /Directors/ Branch Heads are once again requested to kindly send updated list of University working **Computers, Printers & Scanners upto 06-09-2019** on urgent basis please. Also send softcopy on uits@ipu.ac.in (if already sent, please ignore this circular).

(Dr. Pankaj. Agrawal)
Head, UITs

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Distributions:

- i) All Deans/Directors/COE/COF/Librarian/SE,UWD/JR / DR/ Branch Heads
- ii) AR to Hon'ble Vice Chancellor
- iii) AR to Registrar
- iv) Server Room –for upload on University website.
- v) Guard file

(Sachin K Gupta)
STA,UITs